

Meeting Minutes

Kick-Off Meeting

November 21, 2003

10:00 – 11:30am

Attendance

| | |
|-------------------|----------------------------|
| Randy Auman | Logan City Police Dept |
| Dave Fletcher | State of Utah, DAS |
| Floyd Ritter | State of Utah, ITS |
| Doug Chandler | State of Utah, ITS |
| Bryan Low | Logan City Police Dept |
| Chad Esplin | Logan City Police Dept |
| David Bremson | MWS |
| Dan Pearson | So. Jordan PD |
| Steve Fulling | State of Utah, ITS |
| Ron Titcomb | University of Utah |
| Mike Wright | W. Bountiful PD |
| Jeff Winterton | Wasatch County SO |
| Chief Navarre | Moab Police Department |
| Boyd Webb | State of Utah, ITS |
| Pete Fondaco | Murray City Police |
| Terry Shaw | Weber Co. SO |
| Bill Jensen | Qwest |
| Terry Taylor | Orem DPS |
| Tony Mason | Midvale Police |
| Chris Dunn | SLCPD |
| David Shopay | WVC |
| Roland Squire | State of Utah, DPS |
| Mark Peck | SLCPD |
| Jeannie Watenabe | State of Utah, CIO |
| Von B. Williamson | Cache Co, SO |
| Dean R. Cannon | TEI Corp. |
| Brad Wilcox | Davis County Sheriff |
| Spencer Cannon | Utah County SO |
| Lloyd Johnson | DNR |
| Glen Murray | Tooele County SO |
| Dennis Busby | M/A-COM |
| Dennis Johnson | University of Utah (KUED) |
| Steve Harder | North Salt Lake Police |
| Tim Slocum | State of Utah, Corrections |
| Steve Cornia | American Fork Police |
| Jim Nyland | Grand County SO |
| Ron Bullock | Sandy Police |

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| Boyd Wright | UDOT |
| Jeff Nielson | Sevier County |
| Phil Harris | South Jordan Fire |
| Jim Masner | Millard County SO |
| Al Holland | SLC PD |
| Jon Tait | Motorola |
| Michael Barfuss | Bountiful City Fire Dept. |
| Russ Adair | Draper City PD |
| Randy Johnson | SLCC DPS |
| Kenny R Payne | Davis County Sheriff |
| Robert Flowers | DPS |
| Verdi White | DPS |
| Phil Bates | DPS |
| Tim Cornia | DPS |
| Tom Gram | RCC Consultants |
| Randy Fisher | DOT |
| Armand Glick | SLCO SO |
| Dan A Gallagher | West Jordan |
| Paul Child | Centerville |
| Doug Nance | Layton PD |
| Ed Frazier | Layton PD |
| Russ Fairless | ITS |
| Shawn Valdez | Sunset PD |
| Dean Wilston | Clinton PD |
| Vern Peterson | West Jordan PD |
| Merv Gustin | Duchesne County SO |
| Melissa Mullins | Provo PD |
| Pat Hocevar | Cisco Systems |
| Steven Whittaker | Salt Lake City |
| Sherman (unreadable) | St. George PD |
| Jeff Dial | St. George PD |
| Terry Ingram | VECC |
| Glen (unreadable) | Weber County |
| Matt Mortensen | Weber County |
| Joe Bennett | SOSL PD |
| Scott Finlayson | Springville Police |

Welcome

Steve Proctor, the 800 MHz Region 41 chairperson, convened the first meeting of the 700 MHz Region 41 Planning Committee by having everyone in attendance stand up and introduce themselves. Steve then gave a brief explanation of the purposes of the 700MHz RPC, and the process used to provide notification of the meeting. It was made clear to those in attendance that current spectrum used in VHF and UHF (including 800 MHz) will still be available, and agencies will not be required to vacate their current technologies and migrate to 700 MHz.

Slideshow

Steve used a PowerPoint presentation to explain the history and makeup of the new 700 MHz spectrum available to public safety agencies. Steve pointed out that manufacturers are not yet ready to produce products for use in the new spectrum. He deferred to the vendors present in the meeting. No one disagreed. The plan that Region 41 puts together must be approved by the surrounding regions, who have the authority to dispute. The 700 MHz RPC will also administer the new 4.9 GHz frequencies. There will be a Public Safety Wireless Network (PSWN) seminar in Salt Lake on January 15. More details on that meeting will follow. Steve asked for questions on any of the material covered. There were none, so Steve moved to the election of officers.

Election of Chairperson

Terry Ingram, Steve Proctor, Dan Pearson and Randy Auman were nominated for the Chair. When Steve was nominated, he immediately asked Camille Anthony (Director of Utah Department of Administrative Services) to take over the election process. Prior to voting, by-laws were discussed, minor alterations were made, and the by-laws were approved unanimously. There was lengthy discussion regarding who could vote. State departments (not divisions) would each have one vote. A city could have multiple votes via police, fire, EMS, etc. Consolidated dispatch centers could be considered as a single agency. Each candidate was given 2 minutes to address the participants before voting. Dan Pearson motioned for a 10-minute recess for discussion among those in attendance prior to voting. Prior to a vote on the motion, Verdi White asked that each candidate address their agency's willingness to support them with resources of time and finance. Each was able to affirm that their respective agencies would support them. The motion for recess was seconded and approved. Immediately following the break, Terry Ingram withdrew his name from consideration and asked that those supporting him, would support Steve Proctor instead. Although private ballots were proposed, they were declined unanimously and voting was carried out by a show of hands. Steve Proctor received 35 or 36 votes, Randy Auman received 9. Steve Proctor was at that time the new 700 MHz RPC chair, but Camille continued with the election process for Vice-Chair, Secretary, and Treasurer.

Election of Vice-Chair

This process proceeded quickly, with the nomination of Randy Auman and Doug Chandler. Randy received 26 or 27 votes, with Doug receiving 18.

Election of Secretary

Doug Chandler was the only one nominated. He was elected by unanimous proclamation.

Election of Treasurer

Tony Mason was the only one nominated. He was elected by unanimous proclamation.

UWIN

Steve Proctor asked Camille Anthony to give a brief overview of the Utah Wireless Integrated Network (UWIN). UWIN is an inclusive organization with an emphasis in providing interoperability and wireless technologies to the rural areas of the state. Governor Walker's 1st Executive Order was the creation of UWIN on November 7, 2003. The organization is still in the information gathering stages. There are approximately 25 members on the Governance Board. Doug Chandler was asked to speak about the UWIN Technology Steering Committee, which he co-chairs with Jake Hunt. The Steering Committee has had two meetings, with the third meeting to be held later that same day. Doug discussed the UWIN Website, listserver, and process of becoming a member of the steering committee.

E-911

Terry Ingram gave an overview of upcoming 911 legislation. The bill would provide PSAP's with the ability to:

- Increase the current 53¢ per phone charge to 65¢

- Create a service fund for rural areas

- Create a 16¢ fund for building out Phase II Wireless (Latitude/Longitude)

Approximately 25 states have PSAP's with Phase II. No agencies in Utah have Phase II yet. Terry asked that agencies please support the upcoming legislation –especially before the senate. Approximately 90% of Utah is E-911 compliant. The bill will first address getting the entire state up to E-911, then move to address E-911 Phase II. The tax commission charges 1.5% to collect and process 911 revenues.

Next Meeting

The NEXT MEETING of the Region 41, 700 MHz Regional Planning Committee will be held at 10:00am Friday January 16 in the VECC training room. The meeting adjourned at 11:38am.